

MANCHESTER BOARD OF EDUCATION
REGULAR MEETING
MONDAY, SEPTEMBER 25, 2017
LINCOLN CENTER

Policy Committee Mtg.
Board of Education Meeting

5:30 P.M. – Director’s Rm.
7:00 P.M. – Hearing Rm.

- A. ORGANIZATIONAL MEETING**
1) Call to order
2) Action to Fill Board Member Vacancy
3) Oath of Office for New Board of Education Member, Scott Hughes – Judge Mike Darby,
 Manchester Probate Court
4) Pledge of Allegiance
5) Board of Education Minutes 9-11-17 A - 5
- B. COMMITTEE REPORTS –**
1) Personnel & Finance Committee Meeting Minutes 9-11-17 B – 1
- C. CONSENT CALENDAR**
1) Personnel Information C – 1
2) Transfer of Funds C – 2
3) The Superintendent of Schools recommends that the Manchester Board of Education grant
 MEA President, Kathryn Dias, .50 release time for FY17/18 school year; and, that the
 Board of Education request that the Board of Directors establish an appropriation in the
 amount of \$28,979 to be funded by the Manchester Education Association (MEA) C – 3
4) Establish an appropriation for FY17/18 in the amount of \$664,142 funded by the Connecticut
 State Department of Education Grant for Manchester Adult Education C – 4
- D. REPORT FROM STUDENT REPRESENTATIVE –**
1) Nabila Hoor Un Ein and Patrick Doherty
- E. PUBLIC COMMENTS (any item before the board)**
- F. SUPERINTENDENT’S REPORT**
1) Update on Recycling Program – Mr. Peter Staye, Director of Facilities
2) Update on Purposeful Play – Mrs. Latasha Turnquest, Director of Family Partnerships &
 Mrs. Karen Gray, Supervisor of Student Development F – 2
- G. UNFINISHED BUSINESS – None**
- H. NEW BUSINESS – None**
- I. PUBLIC COMMENTS (comments limited to items on tonight’s agenda)**
- J. COMMUNICATIONS - None**
- K. ITEMS FOR FUTURE AGENDAS –**
- L. ADJOURNMENT**

Welcome to the Manchester Board of Education meeting. Observers are always welcome. The following instructions are to assist those who wish to speak during the Public Comment session(s):

- 1) Print your name and address on the sign-in sheet at the podium for accurate record keeping.***
- 2) State your name and address for the record. Students state name only.***
- 3) First Session: Three minute time limit for any item that may come before the Board. Listen for the bell.***
- 4) Second Session: Comments must be limited to items on the Board's agenda for this meeting. The Board Chair has the discretion to limit comment time.***
- 5) Written statements may be substituted for Board members if time runs out for speaker.***
- 6) Immediate replies to questions/concerns should not be expected (Board Chair/Superintendent's discretion).***
- 7) Inappropriate topics: Confidential information, personal issues and legal concerns. Please avoid derogatory and profane language. Board of Education Policy #1220.***

Manchester Board of Education
Personnel & Finance Committee Report
September 11, 2017

Attendees: Committee Members Ranon Caldwell, Deborah Hagenow, Neal Leon, Darryl Thames, Sr.

Also in attendance: Board of Education Member Superintendent Matthew Geary and Director of Finance & Management Karen Clancy

Mrs. Clancy reviewed the 2016-2017 End of Year Financial Report and Budget Transfers. The end of year transfers are approved by the Board of Education. The Board of Education ended the year with a balance of \$96,873.96 which will remain in the Town's General Fund. Administration also shifted salaries from the Board of Education budget to year 2 of the IDEA grant in order to provide an additional \$219,228.89 to the Town. This represents a total of \$316,102.85 and was done in response to the commitment by Mr. Geary and the Board of Education to return money to the Town of Manchester to offset State budget reductions. Mr. Thames asked what vehicles were purchased by the Board in 2016-2017. Mrs. Clancy responded that two vehicles were purchased and that she will provide the specifics to Board members.

Mrs. Clancy provided the committee with an update on the current budget stating that, unfortunately, there is not much to report at this time due to the unknown status of the State budget. There has not been a final budget released at this time therefore we are still unsure of the Alliance funding. She explained that funds have been frozen and encumbered to cover the first quarter salaries of those employees paid from the Alliance Grant. Mr. Leon asked how many employees are paid from Alliance. Mr. Geary responded there are approximately 30-40 employees paid from the Grant. Mrs. Clancy stated that updates will be shared with Board members as information becomes available.

Mrs. Clancy distributed a draft copy of the 2018-2019 Budget Development Calendar. She reviewed the information stating that the timeline mirrors previous years. Mr. Geary stated that due to school consolidation and the need to present a low budget increase for next year, we may need to look at an early retirement incentive. We will discuss this at the next Personnel & Finance Committee meeting scheduled for November.

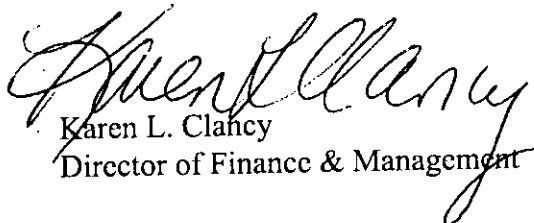
Mrs. Clancy provided an update on transportation services. She reminded Board members that a contract was awarded to Dattco mid-June which gave them approximately 10 weeks to establish themselves in Manchester, coordinate routes, hire drivers and be ready for the September 6th start of school. They have made hundreds of changes to the routes and continue to handle daily requests. Mrs. Clancy stated that as of today, Day 4 of school, the buses were all cleared at 4:35 p.m. which is exceptional. She also said that Dattco Management has been on-site at the schools to observe pick up and drop off service. Dattco has been professional, responsive and customer

service oriented. The transition has not been perfect, but Dattco continues to work hard to provide us with great service. Mr. Leon stated that he had only received one complaint this year which is less than usual. Mr. Geary stated that he also has received less complaints than normal.

Mrs. Clancy explained to the committee that Administration has received numerous requests from staff that they be allowed to set up GoFundMe pages or Donors Choose options to raise funds for school related purchases. Mrs. Clancy stated that she surveyed other districts to see whether they allow this or not. She received responses from 11 districts; 7 do not allow, 2 allow with Superintendent/Board approval, 1 allows it without district involvement and 1 is working on it. Mrs. Clancy also stated that she spoke with legal counsel who said that there are concerns with these types of situations. There are equity concerns where one classroom or one school is able to raise more money than another. Also, school districts are required by law to provide basic instructional materials for students and that employees do not have the right to solicit funds on behalf of the school district without approval. Mrs. Clancy also said that there are concerns with the administration of these funds. There was a suggestion that outside organizations handle these types of donation opportunities. Mr. Geary will bring this to the Policy Committee.

The next Personnel & Finance Committee meeting will be held on Monday, November 13, 2017, at 5:30 p.m., at Highland Park School.

Respectfully Submitted,


Karen L. Clancy
Director of Finance & Management

PERSONNEL ACTION

APPOINTMENTS

No certified hires

RESIGNATIONS

No certified resignations

FY 2016-2017 Budget

In accordance with Board of Education Policy 3160, Transfer of Funds between Categories and End of the Year Close out, I am requesting the Board approve the following transfers to the FY2016-2017 Budget.

From:

Employee Benefits	\$594,576.08
Professional Fees	141,771.29
Supplies	518,839.18
Property/Equipment	190,180.35
Other	30,581.30

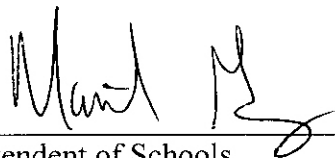
Total: \$1,475,948.20

To:

Salaries	\$646,553.15
Contracted Services	56,521.60
Other Purchased Services	772,873.45

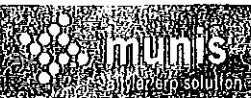
Total: \$1,475,948.20

Submitted by: _____


Superintendent of Schools

August 15, 2017

TOWN OF MANCHESTER



YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
5110 CERTIFIED ADMINISTRATORS	4,713,106	-510,945	4,202,161	4,848,714.21	.00	-646,553.15	115.4%
5111 CERTIFIED SALARIES	42,016,233	191,369	42,207,602	42,207,602.48	.00	.00	100.0%
5112 NON-CERTIFIED SALARIES	11,548,353	-107,479	11,440,874	11,440,873.73	.00	.00	100.0%
5113 GRANT DATA SPECIALIST	10,957	980	11,937	11,937.45	.00	.00	100.0%
5114 GRANT FACILITATORS	54,533	-5,721	48,812	48,811.59	.00	.00	100.0%
5115 HOURLY EMPLOYEES	1,709,055	306,091	2,015,146	2,015,145.61	.00	.00	100.0%
5117 TUTORS	776,336	134,741	911,077	911,077.18	.00	.00	100.0%
5118 PARAPROFESSIONALS	3,982,336	-63,055	3,919,281	3,919,281.47	.00	.00	100.0%
5119 SPED 1:1 PARAPROFESSIONAL	78,557	-26,794	51,763	51,763.10	.00	.00	100.0%
5120 STUDY HALL MONITORS	138,744	4,652	143,396	143,395.53	.00	.00	100.0%
5122 BUILDING SUBSTITUTES	256,201	60,350	316,551	316,551.31	.00	.00	100.0%
5124 CERT. DEGREE CHANGES	100,000	-100,000	0	.00	.00	.00	.0%
5126 WORKPLACE ED/BUSINESS COOR	22,032	-505	21,527	21,526.92	.00	.00	100.0%
5129 TECH/ON-LINE LEARNING COORD	22,303	-22,303	0	.00	.00	.00	.0%
5130 OVERTIME	368,150	133,182	501,332	501,331.57	.00	.00	100.0%
5210 LIFE INSURANCE	119,855	17,823	137,678	137,677.71	.00	.00	100.0%
5220 SOCIAL SECURITY	2,107,370	57,013	2,164,383	2,164,383.35	.00	.00	100.0%
5230 TOWN PENSION	2,280,605	0	2,280,605	2,280,605.00	.00	.00	100.0%
5235 DEFINED CONTRIBUTION	297,077	81,278	378,355	378,355.19	.00	.00	100.0%
5240 TUITION REIMBURSEMENT	30,000	98,360	128,360	128,360.30	.00	.00	100.0%
5250 UNEMPLOYMENT COMP.	100,000	-62,204	37,796	37,796.47	.00	.00	100.0%
5270 HEALTH & MAJ. MED.	16,332,954	-254,619	16,078,335	15,483,758.86	.00	594,576.08	96.3%
5280 MAN. SELF INS. PROG. MSIP	869,165	0	869,165	869,165.00	.00	.00	100.0%
5290 CERTIFIED-ACCUM. SICK	250,000	-51,335	198,665	198,664.68	.00	.00	100.0%
5291 NON-CERT. ACCUM. SICK	100,000	103,254	203,254	203,253.95	.00	.00	100.0%
5292 CERTIFIED LONGEVITY	30,920	529	31,449	31,448.78	.00	.00	100.0%
5293 NON-CERT. LONGEVITY	49,330	-2,373	46,957	46,956.63	.00	.00	100.0%
5320 CONSULTANTS	493,314	-9,238	484,076	342,304.83	.00	141,771.29	70.7%
5330 PROFESSIONAL DEVELOPMENT	269,894	26,291	296,185	296,184.90	.00	.00	100.0%
5335 LEGAL FEES	150,000	-25,442	124,559	124,558.50	.00	.00	100.0%
5340 OTHER PROFESSIONAL SERVICES	172,700	19,641	192,341	192,340.97	.00	.00	100.0%
5341 SPORTS OFFICIALS	52,870	-2,081	50,789	50,788.51	.00	.00	100.0%
5421 DISPOSAL SERVICES	186,000	-42,746	143,254	143,254.44	.00	.00	100.0%
5430 CONTRACTED SERVICES	1,935,840	-321,398	1,614,442	1,670,963.57	.00	-56,521.60	103.5%
5432 CONTRACTED SUBS	1,032,491	374,049	1,406,540	1,406,540.32	.00	.00	100.0%
5435 REPAIR OF EQUIPMENT	160,988	-40,542	120,446	120,445.97	.00	.00	100.0%
5440 RENTALS	342,195	22,275	364,470	364,470.30	.00	.00	100.0%
5510 REGULAR TRANSPORTATION	2,808,964	-220,500	2,588,464	2,588,463.87	.00	.00	100.0%
5511 SPECIAL TRANSPORTATION	1,900,000	109,369	2,009,369	2,009,369.26	.00	.00	100.0%
5512 TRANSPORTATION FIELD/ATHLETICS	320,719	-128,173	192,546	192,546.17	.00	.00	100.0%
5513 HOMELESS TRANSPORTATION	94,652	28,703	123,355	123,355.00	.00	.00	100.0%
5529 INTERSCHOLASTIC INSURANCE	26,000	-1,788	24,212	24,212.00	.00	.00	100.0%
5530 TELEPHONE/COMMUN.	236,297	44,688	280,985	280,984.71	.00	.00	100.0%
5535 SOFTWARE LICENSES/FEES	29,245	-1,521	27,724	27,724.10	.00	.00	100.0%

TOWN OF MANCHESTER



YEAR-TO-DATE BUDGET REPORT

FOR 2017.13

5540	PRINTING/ADVERTISING	ORIGINAL LAPPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENG/REQ	AVAILABLE BUDGET	PCT USED
5540	PRINTING/ADVERTISING	138,075	-75,186	62,889	62,889.46	.00	.00	100.0%
5541	POSTAGE	63,230	-42,231	20,999	20,998.60	.00	.00	100.0%
5561	TUITION-CT. DISTRICTS	3,305,528	359,700	3,665,228	3,665,227.98	.00	.00	100.0%
5563	TUITION-PRIVATE	2,140,624	659,844	2,800,468	2,800,467.69	.00	.00	100.0%
5580	TRAVEL/LODGING	121,451	-35,064	86,387	86,386.61	.00	.00	100.0%
5590	OTHER PURCHASED SERV	104,620	-740,977	-636,357	136,516.00	.00	-772,873.45	-21.5%
5608	CAPITAL REPAIR	388,972	829	389,801	389,801.39	.00	.00	100.0%
5610	GENERAL SUP & MAT	239,818	508,124	747,942	229,102.61	.00	518,839.18	30.6%
5611	INSTRUCTIONAL SUP & MAT	805,947	-324,054	481,893	481,892.77	.00	.00	100.0%
5612	COMPUTER SUP & MAT	284,389	-85,392	198,997	198,996.85	.00	.00	100.0%
5613	MAINTENANCE SUPPLIES	401,111	-33,626	367,485	367,484.65	.00	.00	100.0%
5615	TESTING	2,000	6,871	8,871	8,870.50	.00	.00	100.0%
5616	ATHLETIC SUPPLIES	34,950	-4,626	30,324	30,323.78	.00	.00	100.0%
5617	CUSTODIAL SUP & MAT	316,273	4,991	321,264	321,264.16	.00	.00	100.0%
5621	HEAT ENERGY	439,706	22,566	462,272	462,272.16	.00	.00	100.0%
5622	ELECTRICITY	1,261,796	53,045	1,314,841	1,314,840.86	.00	.00	100.0%
5623	WATER	94,445	251	94,696	94,695.85	.00	.00	100.0%
5626	GASOLINE	207,283	-28,181	179,102	179,102.26	.00	.00	100.0%
5641	TEXTBOOKS	128,963	-21,520	107,443	107,443.11	.00	.00	100.0%
5642	LIBRARY BOOKS	92,891	-24,298	68,593	68,592.80	.00	.00	100.0%
5643	PERIODICALS	26,909	-15,428	11,481	11,481.29	.00	.00	100.0%
5650	MEDICAL SUPPLIES	30,890	-6,935	23,955	23,954.56	.00	.00	100.0%
5680	OFFICE SUPPLIES	194,937	-35,507	159,430	159,430.22	.00	.00	100.0%
5732	VEHICLES	150,000	-58,787	91,213	91,212.63	.00	.00	100.0%
5734	COMPUTER EQUIP.	575,673	-127,708	447,965	447,964.90	.00	.00	100.0%
5735	CAPITAL PROJECTS	566,808	186,495	753,303	466,249.16	.00	287,054.31	61.9%
5739	SECURITY UPGRADES	100,000	0	100,000	100,000.00	.00	.00	100.0%
5810	DUES/FEES	103,830	42,929	146,759	116,177.70	.00	30,581.30	79.2%

GRAND TOTAL 110,897,460 0 110,897,460 110,800,586.04 .00 96,873.96 99.9%

** END OF REPORT - Generated by Doreen Caron **

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FY 2017

	ORIGINAL APPROP	TRANFRS ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
5110 CERTIFIED ADMINISTRATORS	\$4,713,106	(5,168)	\$4,707,938	\$4,848,714.21	\$0.00	(140,776.21)
5111 CERTIFIED SALARIES	42,016,233	(50,185)	41,966,048	42,207,602.48	-	(241,554.48)
5112 NON-CERTIFIED SALARIES	11,548,353	(27,895)	11,520,458	11,440,873.73	-	79,584.27
5113 GRANT DATA SPECIALIST	10,957	(984)	9,973	11,937.45	-	(1,964.45)
5114 GRANT FACILITATORS	54,533	682	55,215	48,811.59	-	6,403.41
5115 HOURLY EMPLOYEES	1,709,055	87,813	1,796,868	2,015,145.61	-	(218,277.61)
5117 TUTORS	776,336	(6,611)	769,725	911,077.18	-	(141,352.18)
5118 PARAPROFESSIONALS	3,982,336	-	3,982,336	3,919,281.47	-	63,054.53
5119 SPED 1:1 PARAPROFESSIONAL	78,557	-	78,557	51,763.10	-	26,793.90
5120 STUDY HALL MONITORS	138,744	-	138,744	143,395.53	-	(4,651.53)
5122 BUILDING SUBSTITUTES	256,201	-	256,201	316,551.31	-	(60,350.31)
5124 CERTIFIED DEGREE CHANGES	100,000	-	100,000	-	-	100,000.00
5126 WORKPLACE ED/BUSINESS COOR	22,032	(1,448)	20,584	21,526.92	-	(942.92)
5129 TECH/ONLINE LEARNING COORD	22,303	(1,641)	20,662	-	-	20,662.00
5130 OVERTIME	368,150	-	368,150	501,331.57	-	(133,181.57)
TOTAL-- SALARIES	\$65,796,896	(5,437)	\$65,791,459	\$66,438,012.15	\$0.00	(646,553.15)

5210 LIFE INSURANCE	\$119,855	(17)	\$119,838	\$137,677.71	\$0.00	(17,839.71)
5220 SOCIAL SECURITY	2,107,370	(4,340)	2,103,030	2,164,383.35	-	(61,353.35)
5230 TOWN PENSION	2,280,605	-	2,280,605	2,280,605.00	-	0.00
5235 DEFINED CONTRIBUTION	297,077	-	297,077	378,355.19	-	(81,278.19)
5240 TUITION REIMBURSEMENT	30,000	-	30,000	128,360.30	-	(98,360.30)
5250 UNEMPLOYMENT COMP.	100,000	-	100,000	37,796.47	-	62,203.53
5270 HEALTH & MAJ. MED.	16,332,954	(7,917)	16,325,037	15,483,758.86	-	841,278.14
5280 MAN. SELF INS. PROG. MSIP	869,165	-	869,165	869,165.00	-	0.00
5290 CERTIFIED-ACCUM. SICK	250,000	-	250,000	198,664.68	-	51,335.32
5291 NON-CERT. ACCUM. SICK	100,000	-	100,000	203,253.95	-	(103,253.95)
5292 CERTIFIED LONGEVITY	30,920	-	30,920	31,448.78	-	(528.78)
5293 NON-CERT. LONGEVITY	49,330	-	49,330	46,956.63	-	2,373.37
TOTAL--BENEFITS	\$22,567,276	(12,257)	\$22,555,022	\$21,960,425.92	\$0.00	594,576.08

5320 CONSULTANTS	\$493,314	(114,430)	\$378,884	\$342,304.83		36,579.17
5330 PROFESSIONAL DEVELOPMENT	269,894	74,818	344,712	296,184.90		48,527.10
5335 LEGAL FEES	150,000	-	150,000	124,558.50		25,441.50
5340 OTHER PROFESSIONAL SERV	172,700	49,595	222,295	192,340.97		29,954.03
5341 SPORTS OFFICIALS	52,870	(812)	52,058	50,788.51		1,269.49
5421 DISPOSAL SERVICES	186,000	-	186,000	143,254.44		42,745.56
5430 CONTRACTED SERVICES	1,935,840	55,823	1,991,663	1,670,963.57		320,699.43
5432 CONTRACTED KELLY SUBS	1,032,491	(62,091)	970,400	1,406,540.32		(436,140.32)
5435 REPAIR OF EQUIPMENT	160,988	(2,558)	158,430	120,445.97		37,984.03
5440 RENTALS	342,195	465	342,660	364,470.30		(21,810.30)
TOTAL--PURCHASE PROF SERVICES	\$4,796,292	810	\$4,797,102	\$4,711,852.31	\$0.00	85,249.69

141,771.29
56,521.60

	ORIGINAL APPROP	TRANFRS ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET
31-Mar-16						
5510 REGULAR TRANSPORTATION	\$2,808,964	(412)	\$2,808,552	\$2,588,463.87		220,088.13
5511 SPECIAL TRANSPORTATION	1,900,000	-	1,900,000	2,009,369.26		(109,369.26)

5512 FIELD & ATHLETIC TRIPS	320,719	(41,699)	279,020	192,546.17		86,473.83
5513 HOMELESS TRANSPORTATION	94,652	-	94,652	123,355.00		(28,703.00)
5529 INTERSCHOLASTIC INSURANCE	26,000	-	26,000	24,212.00	-	1,788.00
5530 TELEPHONE/COMMUN.	236,297	1,257	237,554	280,984.71	-	(43,430.71)
5535 SOFTWARE LICENSES/FEES	29,245	(1,105)	28,140	27,724.10	-	415.90
5540 PRINTING/ADVERTISING	138,075	2,538	140,613	62,889.46		77,723.54
5541 POSTAGE	63,230	(328)	62,902	20,998.60		41,903.40
5561 TUITION-CT. DISTRICTS	3,305,528	-	3,305,528	3,665,227.98		(359,699.98)
5563 TUITION-PRIVATE	2,140,624	-	2,140,624	2,800,467.69		(659,843.69)
5580 TRAVEL/LODGING	121,451	(6,484)	114,967	86,386.61		28,580.39
5590 OTHER PURCHASE SERV.	104,620	3,096	107,716	136,516.00	-	(28,800.00)
TOTAL-OTHER PURCHASE SERV	\$11,289,405	(43,137)	\$11,246,268	\$12,019,141.45	\$0.00	(772,873.45)

5608 CAPITAL REPAIR	\$388,972	-	\$388,972	\$389,801.39	\$0.00	(829.39)
5610 GENERAL SUP. & MAT.	239,818	41,229	281,047	229,102.61		51,944.39
5611 INSTRUCTIONAL SUP. & MAT.	805,947	6,338	812,285	481,892.77	-	330,392.23
5612 COMPUTER SUP. & MAT.	284,389	(25,580)	258,809	198,996.85		59,812.15
5613 MAINTENANCE SUPPLIES	401,111	-	401,111	367,484.65	-	33,626.35
5615 TESTING	2,000	3,077	5,077	8,870.50	-	(3,793.50)
5616 ATHLETIC SUPPLIES	34,950	(2,495)	32,455	30,323.78		2,131.22
5617 CUSTODIAL SUP. & MAT.	316,273	9,000	325,273	321,264.16		4,008.84
5621 HEAT ENERGY	439,706		439,706	462,272.16		(22,566.16)
5622 ELECTRICITY	1,261,796	-	1,261,796	1,314,840.86		(53,044.86)
5623 WATER	94,445	-	94,445	94,695.85		(250.85)
5626 GASOLINE	207,283	-	207,283	179,102.26		28,180.74
5641 TEXTBOOKS	128,963	(869)	128,094	107,443.11		20,650.89
5642 LIBRARY BOOKS	92,891	(13,583)	79,308	68,592.80		10,715.20
5643 PERIODICALS	26,909	(4,589)	22,320	11,481.29		10,838.71
5650 MEDICAL SUPPLIES	30,890	(1,249)	29,641	23,954.56		5,686.44
5680 OFFICE SUPPLIES	194,937	5,830	200,767	159,430.22		41,336.78
TOTAL-SUPPLIES/UTILITIES	\$4,951,280	17,109	\$4,968,389	\$4,449,549.82	\$0.00	518,839.18

5732 VEHICLES	150,000	-	150,000	91,212.63		58,787.37
5734 COMPUTER EQUIP.	575,673		575,673	447,964.90		127,708.10
5735 CAPITAL PROJECTS	566,808	-	566,808	466,249.16		100,558.84
5739 SECURITY UPGRADES	100,000	-	100,000	100,000.00		0.00
5810 DUES & FEES	103,830	42,929	146,759	116,177.70		30,581.30
TOTAL-EQUIPMENT/OTHER	\$1,496,311	42,929	1,539,240	1,221,604	-	317,635.61

GRAND TOTAL	\$110,897,460	17	\$110,897,460	\$110,800,586.04	\$0.00	96,873.96
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↑
returned
to Town

287,054.31

Town of Manchester
Board of Education

To: Manchester Board of Education
From: Matthew Geary, Superintendent of Schools
Subject: Item for Appropriation FY 17/18 Release Time – MEA President
Date: September 8, 2017

Background: In accordance with Article XXIII, Section F(2) of the contract between the Board of Education and the Manchester Education Association (MEA), Kathryn Dias MEA President is requesting a .50 release time for the 2017-18 school year. The amount of her substitute's salary and Medicare expense of \$28,979 will be reimbursed by MEA. This is similar to prior Board actions taken at the MEA's request involving the Association's Presidents.

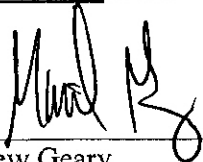
Discussion/Analysis:

Financial Impact:

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Manchester Board of Education grant MEA President, Kathryn Dias, .50 release time for the 2017-2018 school year; and, that the Board of Education request that the Board of Directors establish an appropriation in the amount of \$28,979 to be funded by the Manchester Education Association (MEA).

Attachments: None



Matthew Geary
Superintendent of Schools
Manchester, Connecticut
September 25, 2017

Town of Manchester
Board of Education

To: Manchester Board of Education
From: Mr. Matt Geary, Superintendent of Schools
Subject: Item for Appropriation FY 17/18 Adult Education Grant
Date: September 11, 2017

Background: The Manchester Board of Education receives an annual grant from the State of Connecticut in order to provide operating funds for the Manchester Adult Education program. This award will be for the period of July 1, 2017 through June 30, 2018.

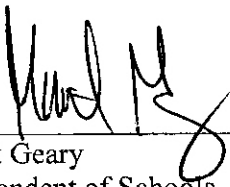
Discussion/Analysis: The grant is paid based on the total dollars spent for Adult Education Services. The program will meet the educational needs of Manchester's adult learners by setting goals, providing successful literacy skill acquisition, English language acquisition, high school completion, transition to postsecondary education and training and transition to employment.

Financial Impact: Grant funds cover 47.98% of the cost of implementation for this program, with the remaining 52.02% supported by the Board of Education budget, in the form of real dollars and in-kind services.

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education request the Board of Directors to create an appropriation for FY 17/18 in the amount of \$664,142 funded by the Connecticut State Department of Education Grant for Manchester Adult Education.

Attachments: Award letter and budget.



Mr. Matt Geary
Superintendent of Schools
Manchester, Connecticut
September 25, 2017



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



GRANT AWARD NOTIFICATION

1 Grant Recipient

MANCHESTER PUBLIC SCHOOLS
45 NORTH SCHOOL STREET
MANCHESTER, CT 06040-2022

4 Award Information

Statute: C.G.S. 10-71(c)

Grant Number: 077-000 11000-17030-2018-84002-170013

2 Grant Title

ADULT EDUCATION - PROVIDER

5 Award Period

7/1/2017 - 6/30/2018

3 Education Staff

Program Manager:

Marcy Reed

Payment & Expenditure Inquiries:

Karen Calabrese 860-713-6472

6 Authorized Funding

Grant Amount: \$664,142

Funding Status: Preliminary

7 Terms and Conditions of Award

Subject to the availability of state funds, your application (ED-244) for total adult education expenditures of \$1,384,094 has been approved for Fiscal Year 2018.

State funds eligibility is based on estimated state/local expenditures allowable under Section 10-71 of Connecticut General Statutes. This grant may be subject to revision based on the ED-245 to be submitted in March 2018 and the expenditure report for FY 2017 that will be submitted by September 1, 2017. The required expenditure report for FY 2017 was forwarded to you under separate cover.

In accepting these funds, the Grantee agrees that, as required by the assurances listed on the ED-244 grant application, it will prepare and deliver to the Department of Education an audit in accordance with Sections 7-394a and 7-396a of Connecticut General Statutes. Such audit shall identify any expenditures made by the Grantee that are not in compliance with the terms of Section 10-69 through 10-73c of the Connecticut General Statutes. Furthermore, the Grantee agrees to preserve all records and accounts for a period of three years.

Funds that support this contract may be provided by various Federal agencies, including but not limited to the U.S. Department of Health and Human Services through a number of grants, block grants, and grants-in aid, including, but not limited to the Child Care and Development Fund (CCDF) and/or the Temporary Assistance for Needy Families Block Grant (TANF). Each federal block grant has a federal Catalog of Federal Domestic Assistance requirements specific to each block grant. The CFDA numbers are as follows: CCDBG-93575 and TANF-93.558. The Contractor shall communicate the above language to all subcontractors that perform services as delineated in a subcontract agreement. The contractor also shall maintain, and require all subcontractors to maintain any necessary data and documentation required for the auditing of any of the grant funds.

This grant has been approved.

9/6/2017

Charlene Russell-Tucker
Associate Commissioner
Division of Family and Student Support Services

BUDGET FORM

Created On: 9/6/2017

ED 114

Fiscal Year: 2018
Grantee Name: MANCHESTER
Grant Title: ADULT EDUCATION - PROVIDER
Project Title:
Fund: 11000 SPID: 17030 Year: 2018 PROG: 84002 CF1: 170013 CF2:
Grant Period: 7/1/2017 - 6/30/2018 Authorized Amount: \$1,384,094
Project Code: SDE000000000002

Funding Status: Preliminary

Vendor ID: 00077

AUTHORIZED AMOUNT BY SOURCE:

LOCAL: \$719,952

COOP DUE:

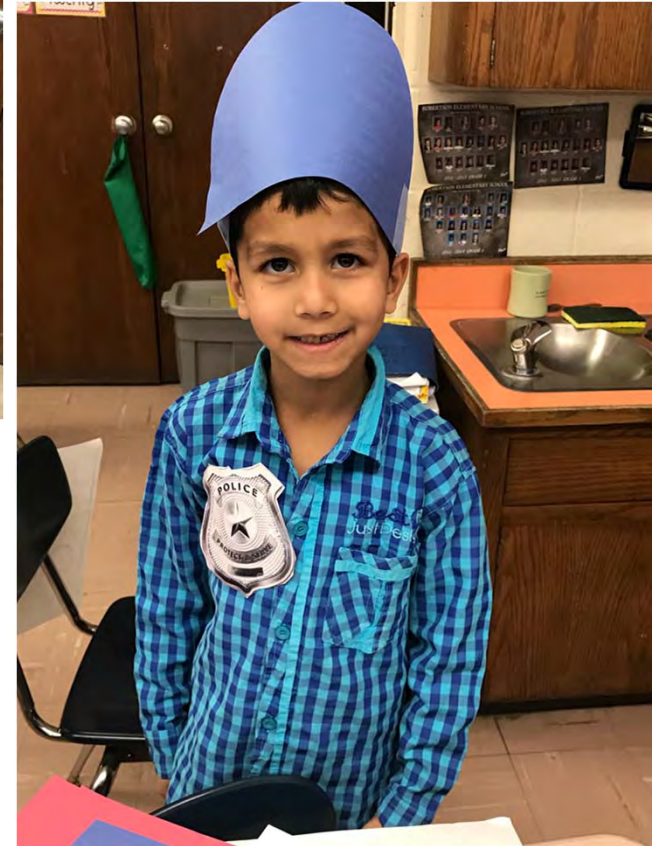
STATE: \$664,142

CODES	DESCRIPTIONS	STATE/LOC	COOP REV	COOP CODE
111A	NON-INSTRUCTIONAL	680,737		
111B	INSTRUCTIONAL	420,526		
200	PERSONAL SERVICES-EMPLOYEE BENEFITS	94,105		
322	IN SERVICE	4,510		
330	EMPLOYEE TRAINING AND DEVELOPMENT SERVICES	18,014		
400	PURCHASED PROPERTY SERVICES	60,882		
500	OTHER PURCHASED SERVICES	70,401		
600	SUPPLIES	34,919		
700	PROPERTY			
	TOTAL	\$1,384,094		
XC01	COOPERATING TOWN 1:			
XC02	COOPERATING TOWN 2:			
XC03	COOPERATING TOWN 3:			
XC04	COOPERATING TOWN 4:			
XC05	COOPERATING TOWN 5:			
XC06	COOPERATING TOWN 6:			
XC07	COOPERATING TOWN 7:			
XC08	COOPERATING TOWN 8:			
XC09	COOPERATING TOWN 9:			
XC10	COOPERATING TOWN 10:			
XC11	COOPERATING TOWN 11:			
XC12	COOPERATING TOWN 12:			
XC13	COOPERATING TOWN 13:			
XC14	COOPERATING TOWN 14:			
XC15	COOPERATING TOWN 15:			
XC16	COOPERATING TOWN 16:			
XC17	COOPERATING TOWN 17:			
XC18	COOPERATING TOWN 18:			
XC19	COOPERATING TOWN 19:			

Original Request Date: 5/3/2017

This budget was approved by Marcy Reed on 8/25/2017.

Purposeful Play



Purposeful Play

- Research
- History in Manchester
- Future of Play in Manchester
- Academic Alignment
- Video



Manchester Public Schools

Purposeful Play

- Research
- History in Manchester
- Future of Play
- Academic Alignment
- Video



Manchester Public Schools

Research

“Play enhances language development, social competence, creativity, imagination, and thinking.” (Fromberg and Gullo, 1992)



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Manchester Public Schools

History in Manchester

Play Groups



Manchester Public Schools

History in Manchester

- Phase 1: Play boxes rotated around district
- Phase 2: Focus on Executive functioning within play
- Phase 3+: Rigor of Learning Scenarios



Future of Play

- Research
- History of Manchester
- **Future of Play**
- Implementation
- Next Steps



Manchester Public Schools

Future of Play

- Learning Scenarios
 - 6-8 week real life experiences, in which children take on roles, use vocabulary, use a variety of modalities
- Partnering with STEM Specialists, Library Media Specialists and support staff



Academic Alignment

- Research
- History in Manchester
- Future of Play
- **Academic Alignment**
- Video



Manchester Public Schools

Academic Alignment



Manchester Public Schools

Academic Alignment



Academic Alignment



Manchester Public Schools

Academic Alignment



Manchester Public Schools

Video

- Research
- History of Manchester
- Future of Play
- Academic Alignment
- Video



Manchester Public Schools

Video

- [Playful Learning Video](#)

For the length video, go to: Youtube: Building Brains for the Future: A look at Playful Learning in PreSchool and Kindergarten



Purposeful
Play

QUESTIONS???

